

VIRTUAL MEETING PROTOCOLS

- Only panelists will be able to speak during the meeting.
 - **Members:** please join from the personalized zoom email link, which will automatically join you as a panelist
 - **Presenters:** confirm with Council staff that you are on the master list for your agenda item. Admin staff will promote you when your agenda item begins. Check that zoom shows your full name.
 - **Testifiers:** staff will promote you when it is your turn to testify. Please make sure your name in zoom is the same as on the testimony list.
- NPFMC room is available to test your audio/video from 7.30-7.45am each day. It is strongly encouraged to test your audio and video ahead of time.
- Please log in at least 10 minutes before the meeting start time, or before your agenda item.
- Members and presenters: **plan to use your webcam**, esp when returning from break and during questions/discussion.
- Presenters will share from their own computer, but **you MUST send us the ppt before you begin presenting.**
- Meeting is being recorded.



Need help? Use Q&A feature in zoom program, or email npfmc.admin@noaa.gov

